Guidelines for Poster Presentations

1. Setup will begin at 8:00 am on Tuesday, January 10 in Salons E-H. You must check the poster listings in the room to find your correct poster number. Posters should be removed between noon and 1 p.m. on Thursday, January 12. After that time, they will be discarded. You have until Friday, December 16, 2022 to notify your chairperson if you must cancel; otherwise you will be charged a $50 "no-show" fee for rental of the poster board.

2. Poster author(s) are asked to be present at their poster from 3:15 to 4:00 pm on Wednesday, January 11. Conference chairperson may designate additional times author(s) should be available to answer questions.

3. Carefully select the primary points and conclusions you wish to emphasize.

4. All material should be easily seen from 4 feet.

5. Photographs and charts should have clear details.

6. Organize your poster in a logical manner, such as:
   - Title and full name of author(s) centered across top
   - Objectives - upper left corner
   - Objectives - upper right corner
   - Graphs, tables, photos, and other visuals should be placed on remainder of board.

7. If room permits, show key parts of method or stages toward top of board, below title.

8. Working area of boards provided is 40 inches by 40 inches (approximately 1/2 of the poster board). There will be 2 poster displays per poster board side.

9. Male (hook side) velcro can be used as an alternative to push pins.

10. Bring 100 copies of your presentation to place by your poster for distribution to attendees.